



Airyhall School Parent Council



Annual General Meeting – 21 November 2018 Minutes - Approved

Chair: Victoria Oumarou

Secretary: Ada Chrys-Chikere

Treasurer: Stuart Young

<i>Parent Council (PC) Members Present</i>	Jacqueline Allan (JA); Jacqui McKenzie (JM); April Schelbert (AS); Sarah Smith (SS); Victoria Oumarou (VO); Stuart Young (SY).
<i>Staff Members Present</i>	Donna Polson (DP); Leigh Houston (LH); Emma Currie (EC).
<i>Apologies</i>	Eric Gilligan (EG)

	Welcome and apologies	The meeting was opened by the Chair at 6:35pm, who welcomed everybody and thanked them for their presence.	VO
	Approval of Previous Minutes	Previous minutes to be resent by email and confirmed before next meeting.	VO
	Office Bearers	Office Bearers to continue in post currently.	
	Accounts	Balance moving forward from last year 17-18 £699.76. SY submitted audit on 06-07-18, enquired re response on 10.09.18, will continue to ensure check has been approved. D Cuthill has confirmed that Airyhall PC will receive money this year, £331.30, to add to current balance of £699.76 Ideas around projects sharing and promoting school vision, engaging parents and families. Parental engagement – this week parent and pupil council meeting for How Good is OUR School.	SY
	Staffing Update	School fully staffed. 1 EYP post has been advertised, interviews next week. AT on secondment until July 2019, DP continuing to act up.	DP
1	Class Reps	DP to confirm GDPR procedure and sharing class rep info. No news from class reps this meeting.	DP
2	School Improvement Priorities	Some updates on how SIP are developing: Literacy – now part of emerging literacy group through Northern Alliance. Numeracy – training in using active and practical resources to support and stretch pupils; updated progressions in line with ACC; new assessments. HWB – PSAs trained in Seasons for Growth, programme for supporting children with loss; ASG collaboration; programme to start in January; DP to introduce programme to pupils at Assembly. Updating HWB progression including building in resilience and mental HWB. Could there be a HWB info pack for parents? Good discussion around ideas for further parental engagement. Pupil and Charity groups continue. HGIOUS, suggestion boxes - pupils involved in self-evaluation. Lots of good feedback such as Shanarri assembly, health statistics.	DP JA AS LH EC
3	New Data Protection Regulation	EG has prepared a legally compliant privacy notice for Airyhall PC. Draft to be shared by email and discussed at next meeting. Thanks to EG for this input.	EG

4	Christmas Fayre	JA organising, all on track. JA and volunteers to set up on Friday afternoon. Rota will be in place. Thanks for JA for this input.	JA
5	Update: Health and Safety> Traffic and Road Safety – Car Park, Slopefield and Countesswells Road Crossing	Slopefield still working well. Car park – AS updated that the Community Centre has still had no response from the Council regarding car park issue. School continues to liaise with local traffic officers regarding traffic hotspots. No news about Dandara installing the Countesswells Road crossing.	AS LH DP
6	Update: Countesswells Development	Countesswells School moving to new building in January 2019.	DP
7	Update: Astro turf lighting	No new updates. Clip-on floodlights may be a possibility. Investigations continue into funding sources. To be discussed at next meeting.	JA
8	Parent and Community Engagement	Website Communication: VO and AS attended the Parent Council training session on school websites; it was a good session and progress was made on sharing info via the school and APCF websites.	VO AS
9	News from NPFS & APCF	Latest ACC Termly Meeting was postponed to new year. VO will forward NPFS newsletters to DP to distribute to parent forum.	VO DP
10	Areas for development / projects	Workshops from numeracy. Vision to be shared. Maybe collaboration with Countesswells after move, setting up PC.	All
11	Update: Pupil Groups	HGIOS in focus group and families. Child friendly cities [pupil voice through school, involved in strategic decision making through school] – pupils involved in the launch. Pupil Council – HGIOS and also looked at What makes a good EYP? – helped in the recruitment process for the EYP. FT – getting ready for FT fortnight; HGIOUS; presentation to other schools on the ferry went well. Eco – Litterpicks weekly. Garden with Mrs Littlejohn; Planting; Participated in ACC Eco Awards; Eco campaign ‘focus on literacy and writing’, how do others focus on sustainability. RR – ideas for charities to work with. JRSO – written own report. Road Safety fortnight. Lots of activities and competition and input.	LH
	AOB	No AOB.	
	Dates of Next Meetings	Next meeting = 16/01/2019 Then = 13/03/2019, 15/05/2019, 19/06/2019. All meetings on Wednesdays with 18:30 start, end before or by 20:00.	
	Meeting Closed	20:00 – with thanks to all.	